

**CITIZENS BOND REVIEW COMMISSION  
ONE CIVIC CENTER CONFERENCE ROOM, SECOND FLOOR  
7447 E. INDIAN SCHOOL RD.  
FEBRUARY 22, 2001**

**MINUTES**

**PRESENT:** Bernadette Phillips-Garcia, Chairman  
Steven Sagert, Vice Chairman  
Larry Beckner  
William Heckman  
Thomas Lanin  
William Magoon  
Gregg Maxon  
Lisa Samuel  
Eric Schechter  
Lee Tannenbaum  
William Welch  
Sam West

**ABSENT:** Linda Milhaven (excused)  
Sue Sisley (excused)

**STAFF:** Steve Bennett, City Attorney  
Doug Bartosh, Chief of Police  
James Jenkins, General Manager, Financial Services Department  
Judy Frost, Budget Manager  
Dan Walsh, Capital Project Manager  
Marc Eisen, Emergency Services  
Al Dreska, General Manager, Municipal Services Department

**CALL TO ORDER**

The special meeting of the Scottsdale Citizens Bond Review Commission was called to order by Chairperson Phillips-Garcia at 5:05 p.m.

**MINUTES APPROVAL**

Commissioner Welch requested a correction to the February 1, 2002 minutes. On page 4, fourth paragraph change the word approved to budgeted.

**Vice Chairman Sagert made a motion to approve the minutes of the February 1, 2001 minutes as amended. Second by Commissioner Lanin.**

**The motion passed by a vote of eleven (11) to zero (0).**

## **UNFINISHED BUSINESS FROM PREVIOUS MEETING**

### **Adoption of Commission Bylaws**

Chairperson Phillips-Garcia stated the Commission members have had a chance to review the Bylaws. She asked if they had any suggestions or comments. She noted the attorney did make modifications to scheduling regular meetings and member attendance.

The Commission discussed No. 204, Member Attendance and the suggestion was made to remove on the date from the last sentence. The Commission also discussed No. 206 and discussed changing it to read: "Matters of business must be received by the designee of the Chairperson at least ten (10) days before the meeting at which such matters are to be considered.

The Commission discussed No. 401 and felt that if changes were to be made to the Bylaws the majority of the Commission should make them. It was also determined that the work regular should be stuck so that it reads: "...prior to the meeting of the Commission...

The Commission discussed the fact that No. 404 does not address verbal or electronic communication. Mr. Bennett stated that in the past verbal communication has not been an issue because recommendations are typically the position of the entire Commission using the signature of the Chairperson. He further stated the Bylaws were intended to address primarily written communications but in the future the Commission might wish to amend the Bylaws to include electronic communication.

**Vice Chairman Sagert moved to approve the Commission Bylaws as amended.  
Second by Commissioner Lanin.**

**The motion passed by a vote of eleven (11) to zero (0).**

## **NEW BUSINESS**

### **Police Space Planning**

Doug Bartosh, Chief of Police, stated the proposed comprehensive study will give the Police Department a facilities and space allocation plan to follow for the new construction and/or renovations that will occur over the next ten years. The study will then be reviewed at the three and five year milestones and will be revised to reflect changes in conditions and trends at those times. The master-planning will serve as the basis for the scopes of work that will be used to solicit for design proposals on each of the new or renovated facilities when they are authorized to proceed. The site evaluation

segment of the study will provide staff with the information needed to ascertain the real value, to the City, of perspective parcels that are available.

Chief Bartosh stated in 1999, there was a clearly identified need for additional space for police services, particularly at the Via Linda station. Capital Improvement funds were made available to expand the building. It was decided that a space-planning consultant would be hired to provide a plan for the most effective use of available space. Shortly before the consultant selection process was completed, Scottsdale citizens authorized bonding for approximately 88,000 square feet of additional police building space. This study will provide a plan to insure the most effective and responsible use of authorized space by minimizing the potential for early projects to be advanced at the expense of those that are scheduled later in the program.

Chief Bartosh reviewed the Request for Proposals process that took place for this project. He also outlined the scope of work for the project.

Chief Bartosh discussed the Commission's function in this process and why they are involved. Mr. Walsh stated the total amount of \$900,000 approximately \$700,00 is allocated by the bond projects and the remainder of the money is coming from the headquarters project.

(Commissioner Schechter arrived at 6:00 p.m.)

### **Public Safety Bond Program**

Chief Bartosh presented the Commission with a brief overview of the Public Safety Bond Program. He reviewed the Police Facilities and space plan. He presented a summary of how the bond funds would be allocated to improve District 1, the Police Operational Support Center, the Police/Fire Training Facility and the Helicopter Air Support Unit.

The Commission discussed the discrepancies in construction costs for the Operation Support Center. Mr. Eisen stated construction costs are significantly higher for the Operation Support Center because of the specialized equipment that is needed. The Commission discussed the fact if these projects are completed for a lesser amount the savings could be used for additional public safety projects.

Commissioner Tannenbaum requested a diagram of the various locations of the districts. Chief Bartosh stated he would provide the Commission with that diagram.

Chief Bartosh noted that they have requested the consultant include the possibilities for the impact of future technology in the study.

**Vice Chairman Sagert moved to forward Architectural Services Contract No. 2000-197-COS with Larson Associates Architects, Inc, for the Police Department**

**modeling, master-planning and site evaluation study in the amount of \$900,000 with a recommendation of approval. Second by Commissioner Heckman.**

**The motion passed by a vote of twelve (12) to zero (0).**

**OPEN CALL TO THE PUBLIC**

No public was present.

**ITEMS FROM THE FLOOR**

Chairperson Phillips-Garcia stated she received an e-mail from Sue Sisley stating she was on a business trip from February 20<sup>th</sup> through March 7<sup>th</sup> and she is proposing the Commission move the meeting to March 8<sup>th</sup> so she could attend. The consensus of the Commission was that they not change their meeting schedule on the basis of one request. It was also discussed that the quarterly meetings should start with the calendar year so the quarterly meetings would be held in January, April, July, and October.

**ADJOURNMENT**

With no further business to discuss, the regular meeting of the Scottsdale Citizens Review Commission was adjourned at 6:35 p.m.

Respectfully Submitted,

"For the Record " Court Reporters